

# **iTrax** - ITEM TRACKING SYSTEM

**iTrax** is the most flexible and easy-to-use software on the market for tracking item movements. **iTrax** is a Windows-based software system that uses *bar codes* and *hand-held bar-code readers* to keep track of moving items in your company.

**iTrax** will help you track items such as:

- File folders and cabinets
- Shipping carts
- Laptops and pagers
- Plant Equipment
- Tools
- Seized items or evidence
- Rental assets
- Library books



The types of assets you could track are endless.

**iTrax** keeps track of locations, recipients, jobs or projects associated with each item loan. **iTrax** is simple to use and easy to set up.

Just print bar code labels from **iTrax**, attach labels to each item, then the operator can check in or out an item by scanning the item bar code as well as employee badge number and location

information. Use portable data terminal to perform transactions anywhere and anytime. When finished, the data is synchronized back to **iTrax** database.

## **System Benefits:**

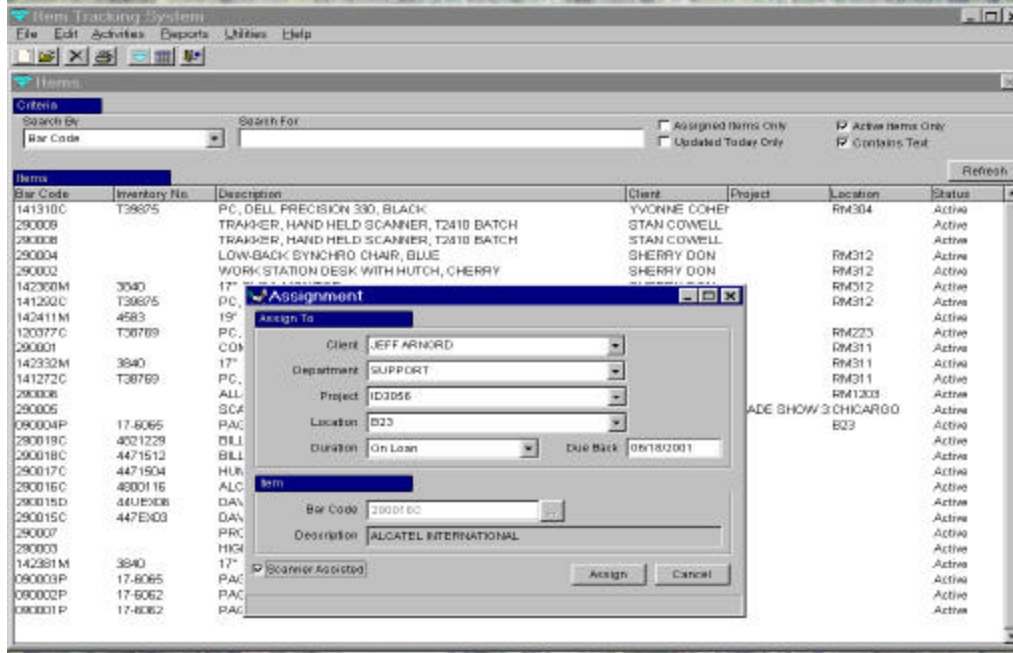
- Simplified check in/out
- Reduction in transaction processing time
- Quick and easy physical count
- Accurate and updated item location information
- Employee accountability for asset items
- Ability to track jobs or projects associated with item loan
- Loss prevention
- Simplified office or departmental moves
- Keeps track of leased items

## **System Features:**

- Complete item vital information
- Complete item assignment history
- Ability to keep track of jobs or projects associated with item assignments
- Allow third party check out
- Group items by type
- Custom configurable transaction behavior
- Custom vocabulary for all field attributes
- Quick sort, search and printing of search results
- Generate and print bar code labels for items or employees
- Ability to add custom fields and keep track of the information
- Multiple users with configurable access rights
- Built-in bar code interface for stationary scanner or portable terminals



Sample Screens – Item records main view and item assignment transaction form



**Reports:**

- Item Listing
- Item Assignments
- Outstanding Assignments
- Overdue Items
- Lost & Damaged Items
- Item Valuation
- Item Leases
- Item by Type of Asset

The flexibility of the assignment report allows you to select and combine criteria that are associated with item assignments. For example, you can generate a report of all items that have been assigned out to a person or department within a month. Likewise, you can generate assignment history report for an item for that same month.

*iTrax* is easy to use. Since the program runs in the Windows environment most of the information can be seen with just one click of the mouse button.

**PC Requirements:**

- IBM or 100% compatible P.C.
- 1 dedicated COM port
- 32MB RAM or higher
- 80 MB Hard Disk Drive or higher
- Windows 95/98/2000, Windows NT

**Bar Code Equipment:**

*iTrax* currently supports Intermec 24xx series PDTs as well as any keyboard wedge reader

