

ITEM TRACKING SYSTEM

iTrax is the most flexible and easy-to-use software on the market for tracking item movements. iTrax is a Windows-based software system that uses bar codes and hand-held bar-code readers to keep track of moving items in your company.

iTrax will help you track items such as:

- File folders and cabinets
- Shipping carts
- Laptops and pagers
- Plant Equipment
- Tools
- Seized items or evidence
- Rental assets
- Library books



The types of assets you could track are endless.

iTrax keeps track of locations, recipients, jobs or projects associated with each item loan. **iTrax** is simple to use and easy to set up.

Just print bar code labels from *iTrax*, attach labels to each item, then the operator can check in or out an item by scanning the item bar code as well as employee badge number and location

information. Use portable data terminal to perform transactions anywhere and anytime. When finished, the data is synchronized back to *iTrax* database.

System Benefits:

- Simplified check in/out
- Reduction in transaction processing time
- Quick and easy physical count
- Accurate and updated item location information
- Employee accountability for asset items
- Ability to track jobs or projects associated with item loan
- Loss prevention
- Simplified office or departmental moves
- · Keeps track of leased items

System Features:

- Complete item vital information
- Complete item assignment history
- Ability to keep track of jobs or projects associated with item assignments
- · Allow third party check out
- Group items by type
- Custom configurable transaction behavior
- Custom vocabulary for all field attributes
- Quick sort, search and printing of search results
- Generate and print bar code labels for items or employees
- Ability to add custom fields and keep track of the information
- Multiple users with configurable access rights
- Built-in bar code interface for stationary scanner or portable terminals



Sample Screens – Item records main view and item assignment transaction form - | - | × Ele Edit Activities Beports Utilities Help IN X S TIME ☐ Assigned Rems Chly
☐ Updated Today Chly P Active Harris Circle • P Contains Text ONNE COHEP Status Client Bar Code PC, DELL PRECISION 330, BLACK 290009 TRAKKER, HAND HELD SCANNER, T2410 BATCH STAN COWELL Active 290008 290004 290002 142350M TRAKKER, HAND HELD SCANNER, T2810 BATCH STAN COWELL Active LOW-BACK SYNCHRO CHAIR, BLUE WORK STATION DESK WITH HUTCH, CHERRY SHERRY DON SHERRY DON RM312 RM312 RM312 Active Active _ D X 1412920 RM312 Active 141232C 142411M 120377C 290801 142332M 141272C 4583 Activo Active Active Active CON 17" PC. CHARL SEEFABNORD RM311 RM311 Ð Department SUPPORT T38769 RM311 Active Project ID3058 2900006 ALL * RM1203 Active BC# PAG BILL Active Active Active 290006 ADE SHOW 3 CHICARGO 290004P 290019C 290018C 17-6065 Location D25 4021229 4471512 Duration On Loan * Due Back | 05/18/2001 BILL Active 2900170 4471504 HUN Active 2900160 2900160 2900160 290007 Active Active Active Active 4800116 ALC DAN Description | ALCATEL ESTERNATIONAL 290003 HIGH Active 142381 M 3840 Active P Scarnier Addisted 090003P 090002P 090001P 17-8065 17-6062 17-8062 Acaign Cancel

Reports:

- Item Listing
- Item Assignments
- Outstanding Assignments
- Overdue Items
- Lost & Damaged Items
- Item Valuation
- Item Leases
- Item by Type of Asset

The flexibility of the assignment report allows you to select and combine criteria that are associated with item assignments. For example, you can generate a report of all items that have been assigned out to a person or department within a month. Likewise, you can generate assignment history report for an item for that same month.

iTrax is easy to use. Since the program runs in the Windows environment most of the information can be seen with just one click of the mouse button.

PC Requirements:

IBM or 100% compatible P.C. 1 dedicated COM port 32MB RAM or higher 80 MB Hard Disk Drive or higher Windows 95/98/2000, Windows NT

Bar Code Equipment:

iTrax currently supports Intermec 24xx series PDTs as well as any keyboard wedge reader